

APPENDIX 1

Work Progress on Individual Audits 2012/2013

| Project | Progress as at 15 th February 2013 | Days Allocated 2012/13 | Days Taken 2012/13 |
|--|---|-----------------------------------|--------------------------|
| 2012/13 Audit Plan | | | |
| Shared Systems Audits: | | | |
| Payroll | Allocated to Deloitte | 14 | |
| NNDR | Work In progress | 12 | 7.00 |
| Council Tax | Work In progress | 12 | 7.00 |
| Benefits Administration | Allocated to Deloitte | 15 | |
| Creditors (Accounts Payable) | Work In Progress | 11 | 3.9 |
| Debtors (Accounts Receivable) | Work in Progress | 11 | 3.47 |
| FMS - Reconciliations | Allocated to Deloitte | 14 | |
| FMS – Journals and Internal Transfers | Allocated to Deloitte | 5 | |
| Income Collection | Work In progress | 16 | 9.00 |
| Recruitment – follow up | | 5 | |
| eFinancials Upgrade | | 7 | |
| Council Tax Support preparations | | 5 | |
| Final Accounts 2011/12 preparations | Final Report 25/06/12 | 5 | 3.37 |
| Implementation of new ICT arrangements – consultancy/advisory audit | Work In Progress | 7 | 0.90 |
| Online expense claims | Allocated to Deloitte | Included as part of Payroll | |
| West Herts Crematorium | Final Report 10/08/12 | 4 | 7.07 |
| IT – Network Infrastructure (Deloitte) | | 10 | |
| IT – Virtualisation (Deloitte) | Final Report 12/12/12 | 12 | N/A |
| IT – Governance (Deloitte) | | 7 | |

| Project | Progress as at 15 th February 2013 | Days Allocated 2012/13 | Days Taken 2012/13 |
|---|---|------------------------|--------------------|
| Watford Audits 2012/13: | | | |
| Treasury Management | | 4.5 | |
| Budget Monitoring | | 7 | |
| Asset Management and Capital Accounting | | 6 | |
| Benefits Subsidy Claim | | 5 | |
| Cyber-crime awareness and prevention | Draft Report Stage | 10 | 2.43 |
| Bribery Act 2010 and Money Laundering | | 5 | |
| Project and Change Management | | 6 | |
| Risk Management | Draft Report Stage | 5 | 5.93 |
| Fraud Prevention & Detection Arrangements | | 8 | |
| Channel Shift Programme | | 5 | |
| Charter Place Market and Commercial Rent Income | | 5 | |
| Emergency Planning Processes (Olympics Readiness) | Final Report 20/07/12 | 5 | 4.93 |
| Partnerships | Draft Report Stage | 5 | 5.97 |
| Carbon Management | Draft Report Stage | 4 | 6.23 |
| Procurement | Work in Progress | 7 | 7.03 |
| Data Transparency | Final Report 7/2/13 | 5 | 5.83 |
| Data Protection | Draft Report Stage | 5 | 5.2 |
| Corporate Governance | | 5 | |
| Commissioning framework for Community Services – advisory support | | 5 | |
| Museum – Care of the collection | | 5 | |
| Housing redesign – advisory support | | 5 | |
| Colosseum – Post Implementation Review | | 5 | |